



Spring 2020 COVID-19 Grading Accommodations

As a result of the extraordinary circumstances surrounding the COVID-19 pandemic and the transition of all courses to a remote environment, emergency grading accommodations have been created. The following grading accommodations will allow students as much flexibility as possible in maintaining academic progress and individual goals. These accommodations are for the Spring 2020 semester only.

- Deadline to withdraw from classes or resign from the University has been extended to 5:30 p.m. on May 26, 2020.
- Adjustments have been made to Incomplete grade policies.
 - Deadlines for removing an Incomplete grade (I) have been extended. Undergraduate students with an "I" will be given until Friday, August 14, 2020 to finish the work. Graduate students with an "I" will be given an extension of 60 days beyond the current deadline.
 - "I" grades assigned in Spring 2020 will not be calculated in the GPA.
 - In addition to the normal circumstances for assigning an "I" grade as indicated in the current policy, faculty may also assign "I" grades to students who were passing the course at the time remote delivery began (March 18), but were unable to complete course requirements due to inadequate technology or other circumstances beyond the student's control. Faculty should feel reasonably confident that requirements can be completed by dates indicated above before considering an "I" grade. The final decision for awarding an "I" grade rests with the faculty member.
- Faculty will post letter grades as indicated in revised syllabi by Monday, May 18. Once final grades are posted, the student will have the following options.
 - Keep the letter grade posted.
 - Change the letter grade to a W.
 - Change the letter grade of undergraduate courses, if C or higher, to a P (Pass).
 - Change the letter grade of graduate courses, if B or higher, to a P (Pass).
 - Continue work on the course with "I" grade. Once work is complete, the "I" will convert to a letter grade. As with current policy, work not completed by the deadline will result in the conversion of the "I" to an F. After "I" grades are converted, academic deans have the authority to make the above options available to students on a retroactive basis.

Students will have until May 26, 2020 to request a change to the posted letter grade. After that date, the letter grade originally posted will stand.

Students will be notified of procedures for requesting a change to a posted grade and offered guidance on the appropriate option for his/her individual situation. Appropriate advisement will be given to students considering the P/Pass option. While no quality points will be assigned to a grade of "P" so there will be no impact on the student's GPA, students should be aware of potential negative impacts of the Pass option on scholarships (including TOPS), financial aid, program requirements, licensure, admission to graduate and professional schools, etc.

Southeastern will include a transcript note, "Semester of Pandemic" on all academic records to indicate the extraordinary circumstances of the Spring 2020 semester.